

Grievance Process and Notification of 504 Coordinator – Southwell Ambulatory, Inc.

If you believe that a Southwell Ambulatory, Inc. (SWA) Facility* has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, sex, religion, physical or mental disability, sexual orientation, gender identity or expression or other type of discrimination prohibited by law, you can file a grievance with: Kathy Alberson, Section 504 and Section 1557 Coordinator:, 901 East 18th Street, Tifton, GA 31794, Telephone: 229-353-7553, Fax: 229-353-6595, E-Mail: kathy.alberson@mysouthwell.com.

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Kathy Alberson, Section 504 and Section 1557 Coordinator, is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>; or by mail or phone at: U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHS Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

*Refer to <http://www.mysouthwell.com> for a complete list of SWA Facilities.